



**PJSC "Higher Education Institution "INTERREGIONAL  
ACADEMY OF PERSONNEL MANAGEMENT"**

Approved:

Name of the department

Minute No. \_ dated “ \_ ” \_\_\_\_\_ 2025

Head of the department

---

(signature)

(full name)

**SYLLABUS**  
of the academic discipline  
**«Psychological special workshop on special courses»**

Specialties: C4 Psychology

Educational level: first (bachelor's) level

Educational program: "Psychology"

2025

**General information about the academic discipline**

Name of the academic discipline	Psychological special workshop on special courses
Code(s) and name(s)	C4 Psychology
Specialty(s)	Psychology
Level of higher education	First (bachelor) level of higher education
Status of the discipline	compulsory
Number of credits and hours	4 credits/120 hours Lectures: 20 Seminars: 20 Students' independent work: 80
Terms of study of the discipline	8
Language of instruction	Ukrainian
Type of final control	Exam

**General information about the instructor. Contact information.**

Full name of the instructor	
Academic degree	
Position	

Areas of scientific research	
Links to the registers of identifiers for scientists	
<b>Contact information</b>	
E-mail:	
Department phone	
Teacher's portfolio on the Institute's website	

**Course abstract.** Studying the course "Psychological Special Practice in Special Courses" is of particular importance and provides students with knowledge of the basics of practical application of psychological methods and technologies in various areas of a psychologist's activity, as well as forms the skills and abilities: conducting a psychological examination using modern diagnostic methods; analyzing, interpreting and summarizing the results of psychological research; developing and implementing programs for psychological correction, development and prevention; using psychological knowledge in counseling, training and rehabilitation work; adhering to professional ethics in the process of practical activity.

**The subject of study** of pathopsychology is the process and results of practical application of psychological knowledge, methods and technologies in various areas of a psychologist's professional activity, aimed at diagnosing, correcting, preventing, developing and supporting the psychological well-being of individuals and groups.

**The purpose of the course** is to form in higher education students a system of knowledge, skills and practical skills regarding the use of modern psychological methods and technologies in diagnostic, correctional, consultative, preventive and training work, to ensure the integration of theoretical knowledge from various branches of psychology into practical activities.

**Objectives of the academic discipline:** to get acquainted with the main types and areas of psychological special practice; to master modern methods of psychological diagnostics in various fields (educational, medical, organizational, social, etc.); to learn to plan and conduct a psychological examination, select adequate methods according to the request; to acquire skills in interpreting research

results and formulating a psychological conclusion; to master methods of psychological correction, development and prevention; to develop the ability to conduct individual and group counseling; to form skills in organizing and conducting trainings; to develop the ability to adhere to ethical norms and principles in the work of a psychologist.

**Prerequisites of the academic discipline.** The study of the academic discipline "Pathopsychology" is based on the knowledge and skills obtained by students in the study of the following disciplines: "General Psychology", "Age Psychology", "Psychological Counseling", "Psychodiagnostics", "Psychocorrection", "Social Psychology", "Pathopsychology", "Methodology and Organization of Scientific Research".

**Postrequisites of the academic discipline.** The knowledge and skills obtained by students in the process of studying the academic discipline "Psychological Special Practice in Special Courses" contribute to the successful study by higher education students of a number of other academic disciplines aimed at the formation of professional knowledge and skills, in particular: "Psychological Rehabilitation" - the application of corrective and supportive methods in working with various categories of clients; "Psychology of Crisis States" - diagnostics, support and assistance in situations of emotional and life crisis; "Management Psychology" - the use of psychological tools in personnel work and management; "Clinical Psychology" - integration of knowledge for working with individuals with mental and behavioral disorders; "Psychology of Sports, Education and Organizations" - the application of diagnostic, consultative and training methods in specialized areas; "Methods and Techniques of Psychotherapy" - the development of practical skills of psychotherapeutic influence; "Psychoprophylaxis and Psychohygiene" - the use of knowledge to prevent emotional burnout and improve psychological well-being.

### **Program competencies and learning outcomes:**

<b>General competencies</b>	GC 1. Ability to apply knowledge in practical situations. GC 2. Knowledge and understanding of the subject area and understanding of professional activity. GC 4. Ability to learn and master modern knowledge. GC 7. Ability to generate new ideas (creativity).
<b>Special competencies</b>	SC 1. Ability to operate with the categorical and conceptual apparatus of psychology SC 2. Ability to retrospectively analyze domestic and foreign experience in understanding the nature

	<p>of the emergence, functioning and development of mental phenomena.</p> <p>SC 7. Ability to analyze and systematize the results obtained, formulate reasoned conclusions and recommendations</p> <p>SC 8. Ability to organize and provide psychological assistance (individual and group)</p> <p>SC 11. Ability to personal and professional self-improvement, learning and self-development</p> <p>SC 13. Ability to apply socio-psychological concepts, concepts and theories to interpret socio-psychological phenomena and processes.</p> <p>SC 14. Ability to understand the patterns of interaction of individuals, social groups, communities.</p>
<b>Learning outcomes (LO)</b>	<p>PLO 3. Search for information from various sources, including using information and communication technologies, to solve professional tasks.</p> <p>PLO 13. Interact, enter into communication, be understandable, and be tolerant of people with other cultural or gender-age differences.</p> <p>PLO 19. Analyze the socio-psychological characteristics of a person and compile a socio-psychological portrait of a person.</p> <p>PLO 21. Implement programs of interpersonal and intergroup interaction that would contribute to a positive psychological microclimate in teams.</p>

№	Topic name	Number of hours, including			
		lectures	Seminars	Individual work	Teaching methods/assessment methods
8th semester Content module 1. “Personality”					Teaching methods: verbal (teaching lecture; conversation; educational discussion); interactive methods (situation analysis; discussions, debates, polemics; dialogue, synthesis of thoughts;
Topic 1.	Research into the properties of the nervous system (the strength of excitation processes, the strength of inhibition processes, and the mobility of nervous processes)	2	2	8	
Topic 2.	Temperament type research. Research into temperament traits.	2	2	8	
Topic 3.	Research on character traits.	2	2	8	

Topic 4.	Research into mental states.	2	2	8	brainstorming; skills development; situational modeling, processing of discussion questions); modeling of professional activity; innovative teaching methods (competence-based; project-research); case method. <b>Assessment methods:</b> oral control (oral survey, assessment of participation in discussions, other interactive teaching methods); written control (control, independent work, essays); test control (closed-form tests: test-alternative, test-correspondence); method of self-control and self-assessment; assessment of case tasks.
Topic 5.	Research on self-assessment of personality.	2	2	8	
<b>Content module 2. “Cognitive sphere”</b>					
Topic 6	Research on perception and types of perception.	2	2	8	
Topic 7	Research on memory and types of memory.	2	2	8	
Topic 8	Research on the properties of attention.	2	2	8	
Topic 9	Research on imagination.	2	2	8	
Topic 10	Research on thinking.	2	2	8	
Modular test work					
<b>Total :</b>		<b>20</b>	<b>20</b>	<b>80</b>	
<b>Form of control: exam</b>					

**Content of the academic discipline**

The content of the independent work of the student in the academic discipline "Psychological Special Practice in Special Courses" involves preparation for classroom lessons by mastering lecture materials, studying basic and additional literature, periodicals, Internet sources, performing practical tasks (writing abstracts, reports, preparing the results of one's own research for presentation at conferences, participating in scientific paper competitions, preparing and publishing scientific articles, theses, etc.) during the semester; independent study of individual topics of the academic discipline; preparation of reports and presentations on the topic of practical classes; translation of foreign texts of established volumes; performance of individual tasks; preparation for all types of control, including modular control works and final certification; other types of activities used in the Academy, Institute and Department.

The content of the student's independent work is determined by the work program of the academic discipline of a specific academic discipline, methodological recommendations for tasks and recommendations of the teacher.

**Technical equipment and/or software** – official website of IAPM:

<http://maup.com.ua> The educational process uses classrooms, a library, a multimedia projector and a computer for conducting lectures and seminars with presentation elements. Studying individual topics and completing practical tasks requires access to information from the Internet, which is provided by a free Wi-Fi network.

### **Forms and methods of control.**

Control of the success of students is divided into ongoing and final (semester).

Ongoing control is carried out during practical (seminar) classes, the purpose of which is to systematically check the understanding and assimilation of theoretical educational material, the ability to use theoretical knowledge when performing practical tasks, etc. The possibilities of ongoing control are extremely wide: motivation for learning, stimulation of educational and cognitive activity, a differentiated approach to learning, individualization of learning, etc.

Forms of student participation in the educational process that are subject to ongoing control:

- oral report;
- additions, questions to the person answering;
- systematic work in seminar classes, activity during the discussion of issues;
- participation in discussions, interactive forms of organizing classes;
- analysis of legislation and monographic literature;
- written tasks (tests, tests, creative works, essays, etc.);
- preparation of theses, summaries of educational or scientific texts;
- independent study of topics;
- Control of the success of students is divided into ongoing and final.



**Methods of ongoing control:** oral control (survey, conversation, report, message, etc.); written control (test work, essay, presentation of material on a given topic in writing, etc.); combined control; presentation of independent work; observation as a control method; test control; problem situations.

**Grading system and requirements.**  
**Table of distribution of points received by students**

	<b>Ongoing knowledge control</b>										Modular tests	Exam	Total points
Topics	To pic 1	To pic 2	To pic 3	To pic 4	To pic 5	T op ic 6	T op ic 7	T op ic 8	T op ic 9	Topic 10	20	40	100
Work in a seminar session	3	3	3	3	3	3	3	3	3	3			
Independent work	3	3	3	3	3	3	3	3	3	3			

The table contains information about the maximum points for each type of academic work of a student.

When assessing the mastery of each topic for the current educational activity, the student is given marks taking into account the approved assessment criteria for the relevant discipline.

**The criteria for assessing** the learning outcomes of students and the distribution of points they receive are regulated by the Regulations on the assessment of academic achievements of students at PJSC "HEI "IAPM".

**Modular control.** Modular control work on the academic discipline "Psychological special workshop on special courses" is carried out in written form, in the form of testing, namely, closed-form tests: test-alternative, test-correspondence.

Criteria for evaluating the modular test work in the academic discipline "Psychological special workshop on special courses":

When evaluating the modular test work, the volume and correctness of the completed tasks are taken into account:

- the grade "excellent" (A) is given for the correct completion of all tasks (or more than 90% of all tasks);
- the grade "good" (B) is given for the completion of 80% of all tasks;
- the grade "good" (C) is given for the completion of 70% of all tasks;
- the grade "satisfactory" (D) is given if 60% of the proposed tasks are completed correctly;

- the grade "satisfactory" (E) is given if more than 50% of the proposed tasks are completed correctly;
- the grade "unsatisfactory" (FX) is given if less than 50% of the tasks are completed.

Absence from the modular test work - 0 points.

The above grades are transformed into rating points as follows:

"A" - 18-20 points;

"B" - 16-17 points;

"C" - 14-15 points;

"D" - 12-13 points.

"E" - 10-11 points;

"FX" - less than 10 points.

The final semester control in the academic discipline «Psychological special workshop on special courses» is a mandatory form of assessing the learning outcomes of a student. It is carried out within the time limits established by the educational process schedule and in the volume of educational material determined by the syllabus of the academic discipline.

The final control is carried out in the form of an exam. The student is admitted to the final control provided that he/she performed all types of work outlined in the syllabus.

The final (semester) grade of the discipline for which the exam is provided is formed from two components: the results (grade) of the ongoing control; exam grade.

The maximum number of points for the ongoing control is 60, for the examination is 40.

The minimum amount by which the exam is considered as passed is 25 points.

The grade for the ongoing control is formed as the sum of rating points received by the student during the seminars/practical classes and incentive (if provided) points.

After evaluating the student's answers on the exam, the professor summarizes the points received for the ongoing control measures and points for the exam to obtain the final grade for the course.

#### **Scale for the assessment of exam tasks**

Scale	Total points	Criteria
Excellent level	30–40	The task is completed with high quality; the student has achieved the maximum score in the assessment of theoretical knowledge.
Good level	20–29	The task is completed with high quality and a sufficiently high proportion of correct answers.
Satisfactory level	10–19	The task is completed with an average number of correct answers; the student has demonstrated theoretical knowledge with

		significant errors.
Unsatisfactory level	0–9	The task is not completed; the student has demonstrated theoretical knowledge with major errors.

### **Assessment of additional (individual) types of educational activities.**

Additional (individual) types of educational activities include the participation of applicants in scientific conferences, scientific societies and problem groups, preparation of publications, etc. in excess of the tasks established by the relevant syllabus of the academic discipline.

By decision of the department, applicants who participated in scientific research work and performed certain types of additional (individual) types of educational activities may be awarded incentive (bonus) points for a certain educational component.

Incentive points are not normative and are not included in the table of distribution of points received by students and the main scale of the assessment system.

One event can be the basis for setting incentive points only for one most relevant educational component.

The total number of points scored by students for completing tasks for independent work is one of the components of the academic performance in the academic discipline. Independent work on each topic according to the work program of the academic discipline is evaluated in the range from 0 to 3 points using standardized generalized knowledge assessment criteria.

### **Scale for evaluating the performance of independent work (individual tasks)**

The maximum possible assessment of independent work (individual tasks)	Execution level			
	Excellent	Good	Satisfactory	Unsatisfactory
3	3	2	1	0

Forms of control: ongoing control based on the performance of practical work; ongoing control of knowledge acquisition based on the assessment of oral answers to questions, messages, reports, etc. (in practical (seminar) classes); individual or collective project that requires the formation of practical skills and abilities of students (selective form); solving situational tasks; a summary made on the topic studied independently; testing, performing a written test; draft articles, speech abstracts and other publications, other forms that contribute to the full assimilation of the educational program and the consistent development of skills for effective independent professional (practical and scientific and theoretical) activity at a high level.

To assess the learning outcomes of a student during the semester, a 100-point, national and ECTS assessment scale is used

### **Summary assessment scale: national and ECTS**

Total points for all types of		National scale assessment for exam, course project (work), practice
-------------------------------	--	---

		National scale assessment for exam, course project (work), practice	For pass/fail (credit)
90 – 100	A	excellent	pass
82 – 89	B	good	
75 – 81	C		
68 – 74	D	satisfactory	
60 – 67	E		
35 – 59	FX	unsatisfactory with the possibility of retaking	fail  unsatisfactory with the possibility of retaking
0 – 34	F	unsatisfactory with mandatory re-study of the discipline	fail  unsatisfactory with mandatory re-study of the discipline

### **Course Policy.**

- regularly attend lectures and practical classes;
- work systematically and actively in lectures and practical classes;
- catch-up on missed classes;
- perform the tasks required by the syllabus in full and with appropriate quality;
- perform control and other independent work;
- adhere to the norms of academic behaviour and ethics.

The course " Psychological special workshop on special courses" involves mastering and adhering to the principles of ethics and academic integrity, in particular, orientation on preventing plagiarism in any of its manifestations: all works, reports, essays, abstracts and presentations must be original and author's, not overloaded with quotes, which must be accompanied by references to primary sources. Violations of academic integrity are considered: academic plagiarism, self-plagiarism, fabrication, falsification, copying, deception, bribery, biased evaluation.

The assessment of the student is focused on receiving points for activity in seminar classes, completing tasks for independent work, as well as completing tasks that can develop practical skills and abilities, for which additional (bonus) points can be awarded (participation in round tables, scientific conferences, scientific competitions among students).

### **Methodological support of the academic discipline**

Teaching and methodological materials that provide support for the discipline: lecture notes, methodological recommendations for conducting practical (seminar) classes and methodological recommendations for independent work of higher education students in the academic discipline " Psychological special workshop on special courses".

1. Bidzyura I. P., Melkov Yu. O., Grabovenko N. V. Methodological recommendations for performing control work for students in the specialties and educational programs "Psychology", "Social Work", "Public Management and Administration", "Tourism", "International Relations, Public Communications and Regional Studies", "Management", "Philology", "Sociology", "Political Science". – Kyiv: MAUP, 2018. – 38 p.

2. Bidzyura I. P., Melkov Yu. O., Grabovenko N. V. Methodological recommendations for the preparation, writing and defense of coursework for applicants for higher education in the specialties "Psychology", "Social Work", "Public Management and Administration", "Tourism", "International Relations, Public Communications and Regional Studies", "Philology". - Kyiv: MAUP, 2019. - 38 p.

3. Raevska Ya.M., Turinina O.L., Klymenko I.S. Methodological recommendations for the preparation, writing and defense of scientific works (coursework, qualification works for obtaining the level of higher education bachelor and master) specialty 053 Psychology. - Kyiv: NNIPSN MAUP, 2023. - 148 p.

### **Recommended sources of information.**

#### **Main:**

1. Bosnyuk V. F. Psychological special workshop on extreme and crisis psychology: course of lectures. Kh.: NUCZU, 2021. 76 p.

2. Voloshyn P.V. Strategy for protecting the mental health of the population of Ukraine: modern opportunities and obstacles / P.V. Voloshyn, N.O. Maruta // Ukrainian Bulletin of Psychoneurology. 2015. T. 23, issue 1 (82). P. 5 - 11.

3. Karamushka L.M., Tychenko M.E. Methods of studying the psychological characteristics of a professional career: psychological workshop. Kyiv: G.S. Kostyuk Institute of Psychology, NAPS of Ukraine, 2023. 46 p.

4. Myasoyid P. Course of general psychology: in 2 vols. T. 1: teaching manual. Kyiv:Alerta, 2019. 496 p.

5. Practicum in general psychology: methodical recommendations for P691 practical classes from the course “Practical course in general psychology” for applicants of the first (bachelor’s) level of higher education in the specialty 053 “Psychology” / compiled by T. D. Mostova. Odesa, 2023. 32 p.

6. Practicum in psychology: teaching manual / O. O. Rezvan, N. S. Morgunova, O. V. Kir’yanova; Kharkiv. National University of Urban Economics named after O. M. Beketov. – Kharkiv: KhNUMG named after O. M. Beketov, 2019. 157 p.

7. Special practicum in social and psychological training. [Electronic resource]: electronic method. recommendations for practical classes and independent work for applicants for the first (bachelor's) level of higher education in the specialty 053 "Psychology" / compiled by M. E. Bilova. – Odesa: Odessa National University named after I. I. Mechnikov, 2024. 30 p. 0.5 MB.

**Additional:**

1. Varii M. Y. Psychology: teaching aid / M. Y. Varii. 2nd ed. – Kyiv: Center for Educational Literature, 2021. – 288 p.

2. Onufrieva L.A., Chaykovskaya O.M. Psychology of interpersonal relationships and communication: teaching aid / compiled by L.A. Onufrieva, O.M. Chaykovskaya. Kamianets-Podilskyi: Publisher Kovalchuk O.V., 2021. 128 p.

3. Slavina N.S. Psychological counseling: a teaching and methodological manual. Kamianets-Podilskyi: Publisher Kovalchuk O.V., 2022. 180 p.

Information resources:

1. V. I. Vernadsky National Library of Ukraine – <https://www.nbuv.gov.ua/>

2. Google Scholar – <https://scholar.google.com/>

3. JSTOR – <https://www.jstor.org/> (partially free) ScienceDirect – <https://www.sciencedirect.com/>

4. SpringerLink – <https://link.springer.com/>

5. ResearchGate – <https://www.researchgate.net/>