PJSC "Higher Education Institution

"INTERREGIONAL ACADEMY OF PERSONNEL MANAGEMENT"

Approved:
Name of the department
Minute No. _ dated "_" _____ 2025

Head of the department

_____
(signature)
(full name)

SYLLABUS
of the academic discipline
«FOREIGN LANGUAGE IN PROFESSIONAL ACTIVITIES»

specialty: C4 Psychology

educational level: second (master's) level

study program: «Psychology»

2025

General information about the academic discipline

Name of the academic discipline	Foreign language in professional activities
Code(s) and name(s)	C4 Psychology
Specialty(s)	Psychology
Level of higher education	second (master's) level of higher education
Status of the discipline	compulsory
Number of credits and hours	3 credits/ 90 hours Lectures: 14 hours Seminars/practical classes: 20 hours Independent work: 56 hours
Terms of study of the discipline	1
Language of instruction	Ukrainian
Type of final control	Exam

General information about the instructor. Contact information.

Full name of the instructor	
Academic degree	
Position	
Areas of scientific research	
Links to the registers of identifiers for scientists	
Contact information	
E-mail:	
Department phone	
Teacher's portfolio on the Institute's website	

Course abstract. Modern requirements for the preparation of a master's degree require him, first of all, to be a fruitful participant in intercultural communication and to have the necessary skills and abilities of professional, business and situational communication in oral and written forms, to be able to master the latest professional information through foreign sources. All this increases the demand for qualified graduates who are fluent in a foreign language, and determines the need to study the course "Foreign Language in Professional Activity" (English).

The subject of study is specific vocabulary and terminology related to psychology, semantic-syntactic and grammatical structures for effective communication in a professional and academic environment, participation in conferences, and work with foreign clients or colleagues; as well as the necessary amount of text information to improve translation skills.

The purpose of the course is to familiarize students with the basic principles of student life, the rights and obligations of a student, the peculiarities of student activity, means of its optimization, the system of values of a modern student.

The objectives of the academic discipline: are the ability to effectively communicate in English in a professional environment in order to:

- discuss general, professional and specialization-related issues to achieve understanding with the interlocutor;

- use new text, graphic, audio and video information contained in English-language industry materials, using appropriate search methods and terminology;

- analyze English-language sources of information to obtain data necessary for performing professional tasks and making professional decisions;

- translate English-language professional texts into the native language, using bilingual terminological dictionaries, electronic dictionaries and translation software.

Prerequisites: basic general educational knowledge of the social and humanitarian cycle. The course "Foreign language in professional activities" is directly related to the disciplines: "Foreign language in professional activities", C4 Psychology.

Program competencies and learning outcomes:

General Competencies (GC)	GC3. Ability to generate new ideas (creativity)
Specific (Professional) Competencies (SC)	SC1. Ability to conduct theoretical, methodological and empirical analysis of current issues in psychological science and/or practice. SC2. Ability to independently plan, organise and conduct

		psychological research with elements of scientific novelty and/or practical significance.
		SC3. Ability to select and apply valid and reliable methods of scientific research and/or evidence-based methods and techniques of practical activity.
		SC11. Ability to develop and implement innovative methods of psychological assistance to clients in difficult life situations.
		SC12. Ability to plan and organise the activities of psychological services and maintain professional relationships with representatives of various communities and organisations.
Program learning outcomes		
Program outcomes		**PLO**3 Generalise empirical data and formulate theoretical conclusions.
		PLO10 Conduct analytical search for scientific information relevant to the formulated problem and evaluate it according to the criteria of adequacy
		PLO12 Develop coaching and socio-psychological programmes for the rehabilitation of the population and individual segments of the population.
		PLO13 Organise and conduct rehabilitation measures for the psychological protection of citizens in crisis situations.
		PLO14 Ensure the functioning of the system of psychological services that provide assistance to the population, design new forms of psychological interaction between specialists and the population.

Content of the academic discipline:

№	Topic name	Number of hours, of which:			
		Lectures	Practical classes	Independent work	Teaching methods/assessment methods
1st semester **Content module I.**					Teaching methods: verbal (teaching lecture; conversation; educational discussion); inductive
Topic 1.	Tense forms of verbs (revision),	1	2	5	

					method; deductive method; translational method; analytical; synthetic; practical; explanatory-illustrative; reproductive; problem-based presentation method; partially-search; research; interactive methods (situation analysis; discussions, debates, polemics; dialogue, synthesis of thoughts; brainstorming; skills development; situational modeling, processing of discussion questions); modeling of professional activity; innovative teaching methods (competence; project-research); case method.
	participles I and II, subordinate clauses without conjunctions. Completion of lexical and grammatical exercises. The Growth of Psychology.				
Topic 2.	Grammar: Infinitive and infinitive phrases. Completion of lexical and grammatical exercises. Senses and Perception	1	2	5	
Topic 3.	Grammar: Complex forms of the infinitive. Consciousness and approaches to understanding the phenomenon	1	2	5	
Topic 4.	Incomplete sentences. Completion of lexical and grammatical exercises. Memory	1	2	7	**Assessment methods:** oral control (oral survey, assessment of participation in discussions, other interactive teaching methods); written control (control, independent work, essays); test control (closed-form tests: test-alternative, test-correspondence); method of self-control and self-assessment; case study evaluation.
Topic 5.	Grammar: Participles. Completing lexical and grammatical exercises.Cognition and Language.	1	2	7	
Modular test work					
Content module II.					
Topic 6.	Participle phrases, passive voice. Completing lexical and grammatical exercises.Emotions and Stress	1	2	7	
Topic 7.	Grammar: Past Simple.Behaviour and Motives	1	2	7	
Topic 8.	Grammar: Past Continuous. Personality and Social Development	1	2	7	
Topic 9.	Grammar: Past Perfect Tenses.Psychological Disorders	3	2	4	

Topic 10.	Sequences of Tenses.International Classification of Diseases (ICD) and psychological intervention protocols	3	2	2	
Modular test work					
Total :		**14**	**20**	**56**	
Form of control: exam					

Technical equipment and/or software – official website of MAUP:
http://maup.com.ua The educational process uses classrooms, a library, a multimedia projector and a computer for conducting lectures and seminars with presentation elements. Studying individual topics and completing practical tasks requires access to information from the Internet, which is provided by a free Wi-Fi network.

Forms and methods of control.
Control of the success of students is divided into ongoing and final (semester).
Ongoing control is carried out during practical (seminar) classes, the purpose of which is to systematically check the understanding and assimilation of theoretical educational material, the ability to use theoretical knowledge when performing practical tasks, etc. The possibilities of ongoing control are extremely wide: motivation for learning, stimulation of educational and cognitive activity, a differentiated approach to learning, individualization of learning, etc.
Forms of student participation in the educational process that are subject to ongoing control:
-oral report;
- additions, questions to the person answering;
- systematic work in seminar classes, activity during the discussion of issues;
- participation in discussions, interactive forms of organizing classes;
- analysis of legislation and monographic literature;
- written tasks (tests, tests, creative works, essays, etc.);
- preparation of theses, summaries of educational or scientific texts;
- independent study of topics;
- control of the success of students is divided into ongoing and final.

Methods of ongoing control: oral control (survey, conversation, report, message, etc.); written control (test work, essay, presentation of material on a given topic in writing, etc.); combined control; presentation of independent work; observation as a control method; test control; problem situations.

Grading system and requirements.
Table of distribution of points received by students

Topics	Ongoing knowledge control										Modular tests	Exam	Total points
	Topic 1	Topic 2	Topic 3	Topic 4	Topic 5	Topic 6	Topic 7	Topic 8	Topic 9	Topic 10			
Work in a seminar session	2	2	2	2	2	2	2	2	2	2	20	40	100
Independent work	2	2	2	2	2	2	2	2	2	2			

The table contains information about the maximum points for each type of academic work of a student.

When assessing the mastery of each topic for the current educational activity, the student is given marks taking into account the approved assessment criteria for the relevant discipline.

The criteria for assessing the learning outcomes of students and the distribution of points they receive are regulated by the Regulations on the assessment of academic achievements of students at PJSC "HEI "MAUP".

Modular control. Modular control work on the academic discipline "Foreign language in professional activities" is carried out in written form, in the form of testing, namely, closed-form tests: test-alternative, test-correspondence.

Criteria for evaluating the modular test work in the academic discipline "Foreign language in professional activities":

When evaluating the modular test work, the volume and correctness of the completed tasks are taken into account:

- the grade "excellent" (A) is given for the correct completion of all tasks (or more than 90% of all tasks);
- the grade "good" (B) is given for the completion of 80% of all tasks;
- the grade "good" (C) is given for the completion of 70% of all tasks;
- the grade "satisfactory" (D) is given if 60% of the proposed tasks are completed correctly;
- the grade "satisfactory" (E) is given if more than 50% of the proposed tasks are completed correctly;
- the grade "unsatisfactory" (FX) is given if less than 50% of the tasks are completed.

Absence from the modular test work - 0 points.

The above grades are transformed into rating points as follows:

"A" - 18-20 points;
"B" - 16-17 points;
"C" - 14-15 points;
"D" - 12-13 points.
"E" - 10-11 points;
"FX" - less than 10 points.

The final semester control in the academic discipline «Foreign language in professional activities» is a mandatory form of assessing the learning outcomes of a student. It is carried out within the time limits established by the educational process schedule and in the volume of educational material determined by the syllabus of the academic discipline.

The final control is carried out in the form of an exam. The student is admitted to the final control provided that he/she performed all types of work outlined in the sullabus.

The final (semester) grade of the discipline for which the exam is provided is formed from two components: the results (grade) of the ongoing control; exam grade.

The maximum number of points for the ongoing control is 60, for the examination is 40.

The minimum amount by which the exam is considered as passed is 25 points.

The grade for the ongoing control is formed as the sum of rating points received by the student during the seminars/practical classes and incentive (if provided) points.

After evaluating the student's answers on the exam, the professor summarizes the points received for the ongoing control measures and points for the exam to obtain the final grade for the course.

Scale for the assessment of exam tasks

Scale	Total points	Criteria
Excellent level	30–40	The task is completed with high quality; the student has achieved the maximum score in the assessment of theoretical knowledge.
Good level	20–29	The task is completed with high quality and a sufficiently high proportion of correct answers.
Satisfactory level	10–19	The task is completed with an average number of correct answers; the student has demonstrated theoretical knowledge with significant errors.
Unsatisfactory level	0–9	The task is not completed; the student has demonstrated theoretical knowledge with major errors.

Assessment of additional (individual) types of educational activities. Additional (individual) types of educational activities include the participation of applicants in scientific conferences, scientific societies and problem groups, preparation of publications, etc. in excess of the tasks established by the relevant syllabus of the academic discipline.

By decision of the department, applicants who participated in scientific research work and performed certain types of additional (individual) types of educational activities may be awarded incentive (bonus) points for a certain educational component.

Incentive points are not normative and are not included in the table of distribution of points received by students and the main scale of the assessment system.

One event can be the basis for setting incentive points only for one most relevant educational component.

The total number of points scored by students for completing tasks for independent work is one of the components of the academic performance in the academic discipline. Independent work on each topic according to the work program of the academic discipline is evaluated in the range from 0 to 2 points using standardized generalized knowledge assessment criteria.

Scale for evaluating the performance of independent work (individual tasks)

The maximum possible assessment of independent work (individual tasks)	Execution level			
	Excellent	Good	Satisfactory	Unsatisfactory
2	2	1.5	1	0

Forms of control: ongoing control based on the performance of practical work; ongoing control of knowledge acquisition based on the assessment of oral answers to questions, messages, reports, etc. (in practical (seminar) classes); individual or collective project that requires the formation of practical skills and abilities of students (selective form); solving situational tasks; a summary made on the topic studied independently; testing, performing a written test; draft articles, speech abstracts and other publications, other forms that contribute to the full assimilation of the educational program and the consistent development of skills for effective independent professional (practical and scientific and theoretical) activity at a high level.

To assess the learning outcomes of a student during the semester, a 100-point, national and ECTS assessment scale is used

Summary assessment scale: national and ECTS

Total points for all types of learning activities	ECTS assessment	National scale assessment for exam, course project (work), practice	
		National scale assessment for exam, course project (work),	For pass/fail (credit)

		practice	
90 – 100	A	excellent	pass
82 – 89	B	good	
75 – 81	C		
68 – 74	D	satisfactory	
60 – 67	E		
35 – 59	FX	unsatisfactory with the possibility of retaking	fail unsatisfactory with the possibility of retaking
0 – 34	F	unsatisfactory with mandatory re-study of the discipline	fail unsatisfactory with mandatory re-study of the discipline

Course Policy.

- regularly attend lectures and practical classes;
- work systematically and actively in lectures and practical classes;
- catch-up on missed classes;
- perform the tasks required by the syllabus in full and with appropriate quality;
- perform control and other independent work;
- adhere to the norms of academic behaviour and ethics.

The course " Foreign language in professional activities" involves mastering and adhering to the principles of ethics and academic integrity, in particular, orientation on preventing plagiarism in any of its manifestations: all works, reports, essays, abstracts and presentations must be original and author's, not overloaded with quotes, which must be accompanied by references to primary sources. Violations of academic integrity are considered: academic plagiarism, self-plagiarism, fabrication, falsification, copying, deception, bribery, biased evaluation.

The assessment of the student is focused on receiving points for activity in seminar classes, completing tasks for independent work, as well as completing tasks that can develop practical skills and abilities, for which additional (bonus) points can be awarded (participation in round tables, scientific conferences, scientific competitions among students).

Methodological support of the academic discipline

Teaching and methodological materials that provide support for the discipline: lecture notes, methodological recommendations for conducting practical (seminar) classes and methodological recommendations for independent work of higher education students in the academic discipline " Foreign language in professional activities".

Recommended sources of information.
Main:

1. English for Psychologists: English language textbook for first- and second-year students majoring in psychology / G. V. Ovsyanko, S. V. Kirichenko. – Mykolaiv: NUK, 2021. – 128 p.
2. English for Psychologists / S. I. Odarchuk, N. A. Odarchuk. – Kyiv: MAUP, 2006. – 200 p.
3. English for Psychology students: manual / I. Soroka. – K. : «KROK» University, 2018. – 176 p.
How to improve your English writing skills. Access mode: http://www.ukstudentlife.com/English/Writing.htm
4. Business Correspondence: Overview. Access mode:https://www.tu-chemnitz.de/phil/english/sections/linguist/independent/kursmaterialien/ TechComm/acchtml/genlett.html

Additional literature:

1. Cambridge Dictionaries Online. Access mode: http://dictionary.cambridge.org/
2. The Longman Dictionary of Contemporary English Online. Access mode: http://www.ldoceonline.com/
3. Encyclopedia Britannica. Access mode: http://www.britannica.com/